

1 hour virtual information session Writing Professional Case Notes and Client Records Workshop for Disability Services

People, Connections, Relationships: Learning Together

This information session is an introduction to CAFFSA's Professional Case Note Writing - Disability Services (PCN-DS) training. Focused on frameworks and identified sector standards, specific to the disability sector. This training will support staff to **evidence key NDIS expectations**.

Come and hear how this interactive training will support your staff to:

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| <ul style="list-style-type: none"> • Develop an understanding of frameworks and processes that support positive relationships with both clients and team members. • Reflect on professional practice with a focus on how professional values can improve client experience and outcomes. • Document client voice, choice and control. • Identify, Assess, Record, and Escalate reportable incidents. | <ul style="list-style-type: none"> • Use templates to assist staff to develop a writing process that is professional, accurate relevant and time efficient. • Incorporate objective and simple language in client records. • Use their organisation's support structure to continue their professional development post training. • Practice writing and reviewing case notes and client records |
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There will be a question-and-answer opportunity at the end of the hour where you can highlight specific issues that staff in your organisation are experiencing.

Date and time

Tuesday 31st August 2021
10.00 – 11.00

Click [HERE](#) to register

What participants are saying about this workshop:

"What could have been a dry topic was really well brought to life"

"I appreciated the experience of such a respectful and inclusive model of training"

"Fabulous use of slides, videos and activities. Handouts and materials were very useful. Thanks team!"

"Well-presented training and interactive!!"